

AOC-238 Doc. Code DSPV
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Rev. 1-15
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Commonwealth of Kentucky
Court of Justice www.courts.ky.gov
FCRPP 2 and FCRPP 3



Preliminary Verified Disclosure Statement*
 Final Verified Disclosure Statement*

Case No. _____
Court _____
County _____
Division _____

IN RE THE MARRIAGE OF:

and

PETITIONER

RESPONDENT

Petitioner Respondent submits under oath the following Verified Disclosure Statement pursuant to FCRPP 2 OR FCRPP 3, which requires full and prompt disclosure of the following information:

NOTE: A response of "see attached" is not appropriate for any portion of this statement. Attach documents requested herein only.

I. IDENTIFYING INFORMATION OF BOTH PARTIES

Petitioner	Respondent
Name: _____	Name: _____
Street Address: _____	Street Address: _____
City, State, Zip: _____	City, State, Zip: _____
Age: ____ Phone #: _____	Age: ____ Phone #: _____

II. INCOME AND EMPLOYMENT INFORMATION OF BOTH PARTIES *(If self-employed name of company and adjusted gross monthly income)*

Petitioner	Respondent
Employer Name: _____	Employer Name: _____
Gross monthly income: \$ _____	Gross monthly income: \$ _____
Other income: \$ _____	Other income: \$ _____

III. MARRIAGE INFORMATION

Date of Marriage: _____ Date of separation: _____
Place of Marriage (city, county & state): _____

IV. CHILDREN'S INFORMATION (If more than 3 children, continue on a separate sheet)

A. Minor children born to parties (number _____) More CHILDREN attached?

Name	Current Age

B. Monthly child care/day care expenses: Cost \$ _____ Paid by _____

C. Monthly medical, dental and vision insurance for children: Cost \$ _____ Paid by _____

D. Either party court-ordered to pay child support for a child born before the children born of this marriage? Yes No

Paying party _____ Amount: \$ _____

Children: (List names and ages) _____

V. SUMMARY OF ASSETS & DEBTS

A. REAL ESTATE (If more than 2 properties, continue on a separate sheet)

Are you making a non-marital claim? Yes No If yes, you must comply with Section IX below.

Property 1:

Address: _____

1st Mortgage Company: _____

1st Mortgage Payoff Amount: _____

2nd Mortgage Company or Home Equity Loan: _____

2nd Mortgage or Home Equity Loan Payoff Amount: _____

Fair Market Value: _____ Valuation Date: _____ Equity: _____

Property 2:

Address: _____

1st Mortgage Company: _____

1st Mortgage Payoff Amount: _____

2nd Mortgage Company or Home Equity Loan: _____

2nd Mortgage or Home Equity Loan Payoff Amount: _____

Fair Market Value: _____ Valuation Date: _____ Equity: _____

More REAL ESTATE attached? Yes No

Total Real Estate Equity: _____

Name of Business & Owner: _____

Percentage of Ownership: _____ Type of Business: _____

Corporation, Sole Proprietorship, Partnership, Etc.: _____

Valuation Date: _____ Business Loan(s) Balance: _____ Value of Interest: _____

More BUSINESS INTERESTS attached? Yes No Total Values: _____

H. HOUSEHOLD GOODS:

Are you making a non-marital claim? Yes No If yes, you must comply with Section IX below.

Agreed Division? Yes No, but not expected to be in dispute.

No, but dispute anticipated (Suggested appraiser: _____)

Attached is a list of the disputed household items

I. OTHER ASSETS – Cash, Travelers Checks, Debts Others Owe You, Copyrights, Trademarks, Pets or Animals, Jewelry, Collectibles, Tools, Inventions, Other "Liquid Assets," etc. (If more than 5 items, continue on a separate sheet)

Are you making a non-marital claim? Yes No If yes, you must comply with Section IX below.

Item 1:

Item Description: _____

Who Holds Possession: _____ Valuation Date: _____

Fair Market Value: _____ Amount Owed: _____ Net Value or Equity: _____

Item 2:

Item Description: _____

Who Holds Possession: _____ Valuation Date: _____

Fair Market Value: _____ Amount Owed: _____ Net Value or Equity: _____

Item 3:

Item Description: _____

Who Holds Possession: _____ Valuation Date: _____

Fair Market Value: _____ Amount Owed: _____ Net Value or Equity: _____

Item 4:

Item Description: _____

Who Holds Possession: _____ Valuation Date: _____

Fair Market Value: _____ Amount Owed: _____ Net Value or Equity: _____

Item 5:

Item Description: _____

Who Holds Possession: _____ Valuation Date: _____

Fair Market Value: _____ Amount Owed: _____ Net Value or Equity: _____

More OTHER ASSETS attached? Yes No Total Values: _____

VI. OTHER DEBTS NOT PREVIOUSLY LISTED (Do not list account numbers) Includes credit card balances, credit union loans, signature loans and other unsecured debt. (If more than 5 debts, continue on a separate sheet)

Creditor 1:
Creditor: _____
Party Named on Debt: _____ Premarital Account? _____
Valuation Date: _____ Monthly Payment: _____ Total Balance: _____

Creditor 2:
Creditor: _____
Party Named on Debt: _____ Premarital Account? _____
Valuation Date: _____ Monthly Payment: _____ Total Balance: _____

Creditor 3:
Creditor: _____
Party Named on Debt: _____ Premarital Account? _____
Valuation Date: _____ Monthly Payment: _____ Total Balance: _____

Creditor 4:
Creditor: _____
Party Named on Debt: _____ Premarital Account? _____
Valuation Date: _____ Monthly Payment: _____ Total Balance: _____

Creditor 5:
Creditor: _____
Party Named on Debt: _____ Premarital Account? _____
Valuation Date: _____ Monthly Payment: _____ Total Balance: _____

More DEBTS attached? Yes No Total Debt Balances: _____

VII. EXPECTED POST-DIVORCE LIVING EXPENSES SCHEDULE (Do not include debts)

Not necessary if maintenance or child support are not being claimed.

Do the parties' combined gross incomes exceed \$15,000 per month? Yes No

If **NO**, do not include children's personal expenses below.

If **YES**, list children's personal expenses such as private school tuition, tutors, camps, activity fees, clothing, etc. on a separate sheet. Attached

A. COMMON EXPENSES FOR FAMILY (Party and any children of the marriage)	
FOOD/GROCERIES FOR FAMILY (Non-entertainment)	
HOUSING	
Cable	
Garbage collection	
Electric, gas, propane & oil utilities	
Home maintenance & repairs	
Homeowner's insurance	
Household supplies	
Maid service	
Property taxes	
Rent or 1st mortgage	
2nd mortgage/home equity loan	
Telephone	
Mobile phone	
Vet/pet supplies	
Yard expense/maintenance	
Water/sewage	
TRANSPORTATION	
Gas and oil	
Liability insurance	
License/taxes/tag	
Payment/loan	
Repairs/maintenance	
Other – bus, taxi, tolls & parking	
OTHER FAMILY EXPENSES (list):	
Sub-total from attached other family expenses, if needed <input type="checkbox"/> Attached	
SUBTOTAL (Column A)	\$ 0.00

B. YOUR PERSONAL EXPENSES (<u>not</u> including any children's expenses)	
Church and charitable donations	
Clothing	
Cosmetics, hygiene & toiletries	
Disability insurance	
Dry cleaning & laundry	
Entertainment, including restaurants & movies	
Hair care (barber, salon, etc.)	
Internet access	
Life insurance (whole life or term)	
Manicures & pedicures	
Newspapers, magazines & books	
Professional dues or uniforms	
Sports, exercise, hobbies, crafts, etc.	
Travel (monthly average)	
MEDICAL	
Dental (including orthodontics)	
Eyeglasses, contacts & hearing aids, exams and testing	
Insurance (hospitalization)	
Medical doctor(s)	
Prescription medication	
OTHER PERSONAL EXPENSES (list):	
Sub-total from attached other personal expenses, if needed <input type="checkbox"/> Attached	
SUBTOTAL FROM COLUMN B	\$ 0.00
SUBTOTAL FROM COLUMN A	\$ 0.00
SUBTOTAL FROM CHILDREN'S EXPENSE LIST ATTACHMENT	
GRAND TOTAL of column a, b, and attachments	\$ 0.00

VIII. OTHER

A. Special needs of parties:

B. Bankruptcy: _____

C. Lawsuits: _____

IX. REQUIRED ATTACHMENTS (to be sent ONLY to opposing party or opposing counsel and not filed with the Court):
To complete this section, you must attach all of the following documents and/or provide the requested information on a separate sheet and attach to this form. In the spaces provided, mark as follows:

"A" = to indicate that the requested document/information is attached.

"U" = to indicate that the requested document/information is unavailable (Provide explanation on a separate page)

"N/A" = if not applicable

A. PERSONAL INFORMATION OF BOTH PARTIES

B. INCOME AND EMPLOYMENT OF BOTH PARTIES

A, U, N/A	Item #	
	1.	Three (3) most recent paycheck stubs
	2.	Federal Income Tax Return for the last year filed
	3.	State Income Tax Return for the last year filed
	4.	Documentation of all other income for the past 48 months, including source of income and amount of income received year-to-date

C. CHILDREN

A, U, N/A	Item #	
	1.	Verification of work-related child care expenses
	2.	Verification of cost of health/dental insurance for children's portion (e.g. difference between cost of single and family plan)

D. ASSET SCHEDULES

A, U, N/A	Item #	
	1.	Most recent statement of each bank account
	2.	Most recent brokerage statement or documentation of purchase and/or value for each investment
	3.	Explanation of source of cash holdings, location and amount of cash
	4.	For each piece of real estate, copy of deed, documentation of all indebtedness (i.e., mortgage, home equity loan, liens, etc.) including unpaid balance and payoff (with date payoff amount obtained) for each debt, and current tax assessment
	5.	Declaration page of life insurance policies and documentation of cash surrender

A, U, N/A	Item #	
	6.	Documentation of benefits accrued in pension, profit sharing, 401(k) or other retirement plans, including most recent statements of each such plan and the name, address and phone number of plan administrator
	7.	For each vehicle, provide amount of payoff of any indebtedness (including date payoff amount obtained) and copy of title
	8.	For each business interest, list name of business, extent of interest or title in business (i.e. owner, shareholder, partner, etc.), provide a copy of last income tax return filed by business and documentation of income earned (or portion received) through business during last twenty-four (24) months
	9.	Provide a list describing any other assets you have an interest in, including any documentation as to the value of the non-marital interest, date asset was acquired, and source of non-marital interest (trace and document non-marital funds used to acquire each asset)
	10.	NON-MARITAL INTEREST. For each asset in which you claim a non-marital interest, provide the basis and approximate value of non-marital claim. Documentation tracing any non-marital asset shall be produced if available, and if not currently available, shall be produced when available, or as specified by separate court order

E. DEBT SCHEDULE

A, U, N/A	Item #	
	1.	For each debt, provide the last statement or documentation of unpaid balance, or explain why documentation is not available
	2.	For each debt designated as "non-marital", list the party you think should assume responsibility for said debt and why

VERIFICATION

I, _____, declare under penalty of perjury that the information contained herein, including the information provided on any schedules and attachments, is true and accurate to the best of my knowledge, information and belief. Further, I acknowledge that I have read the foregoing instructions and have followed those instructions to the best of my ability.

 Petitioner Respondent {check one}

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Case No. _____

STATE OF _____)
) SS
COUNTY OF _____)

Subscribed and sworn before me by _____, this _____ day of _____,

My commission expires: _____

NOTARY PUBLIC/TITLE

CERTIFICATE OF SERVICE

I HEREBY CERTIFY that a copy of this **Verified Disclosure Statement** (with schedules and attachments) was served by mail, postage prepaid, or hand-delivery, or electronic means, in accordance with Kentucky Rule of Civil Procedure (CR) 5.02, on (name) _____ at (address) _____ this the _____ day of _____.

Signature

Attorney for Petitioner Attorney for Respondent

Petitioner Respondent

Address:

Phone: () _____

Fax: () _____

Email: _____

***NOTE**

When this form is utilized as an AOC-238, Preliminary Verified Disclosure Statement, unless otherwise ordered by the Court or required by Local Rule, this form is NOT to be filed with the Court. FCRPP 2(3). However, the entire form and all attachments are to be exchanged between the parties within 45 days of service of the petition on the respondent, and objections thereto shall be exchanged within 20 days thereafter.

When this form is utilized as an AOC-239, Final Verified Disclosure Statement, pursuant to FCRPP 3(3), this form is to be filed with the Court no later than 5 days prior to the trial if property matters are in dispute at that trial. However, the parties may file an AOC-239.2, Affidavit of No Change in Circumstances, since the completion of the AOC-238, Preliminary Verified Disclosure Statement, IF one was filed with the Court. A copy of the Final Verified Disclosure Statement or the Affidavit, together with any supporting documentation, shall be provided to the opposing party 15 days prior to trial unless otherwise ordered by the Court.

B. VEHICLES - Automobiles, Motorcycles, Boats, Trucks, Motor Homes, etc. (If more than 3 vehicles, continue on a separate sheet)
Are you making a non-marital claim? Yes No If yes, you must comply with Section IX below.

Vehicle 1:

Primary Driver: _____ Year, Make & Model: _____
NADA Value: _____ Valuation Date: _____ Debt Owed: _____
Lien Holder: _____ Equity: _____
Is this a leased vehicle? Yes No If yes, please complete the following: Monthly Payment: _____
Lease Term Ends: _____

Vehicle 2:

Primary Driver: _____ Year, Make & Model: _____
NADA Value: _____ Valuation Date: _____ Debt Owed: _____
Lien Holder: _____ Equity: _____
Is this a leased vehicle? Yes No If yes, please complete the following: Monthly Payment: _____
Lease Term Ends: _____

Vehicle 3:

Primary Driver: _____ Year, Make & Model: _____
NADA Value: _____ Valuation Date: _____ Debt Owed: _____
Lien Holder: _____ Equity: _____
Is this a leased vehicle? Yes No If yes, please complete the following: Monthly Payment: _____
Lease Term Ends: _____

More VEHICLES attached? Yes No Total Vehicle Equity: _____

C. BANK ACCOUNTS – Checking, Savings, CDs, Money Market accounts, etc. (If more than 3 accounts, continue on a separate sheet) (Do not list account numbers)

Are you making a non-marital claim? Yes No If yes, you must comply with Section IX below.

Owner(s)	Institution Name [NO ACCOUNT NUMBERS]	Type of Account	Valuation Date	Balance
More BANK ACCOUNTS attached? <input type="checkbox"/> Yes <input type="checkbox"/> No			Total Current Balances:	

D. STOCKS, BONDS, PORTFOLIOS, MUTUAL FUNDS, ETC. (If more than 3, continue on a separate sheet)

Are you making a non-marital claim? Yes No If yes, you must comply with Section IX below.

Institution Name	Stock/Portfolio Name	Valuation Date	Current Value
More INVESTMENTS attached? <input type="checkbox"/> Yes <input type="checkbox"/> No		Total Current Values:	

E. RETIREMENT BENEFITS – IRA, Keogh, 401(K), 403(b), Pension, etc. (If more than 3, continue on a separate sheet)
Are you making a non-marital claim? Yes No If yes, you must comply with Section IX below.

Participant	Plan Name	Contrib/Non	Vested/Non	Pay Status?	Valuation Date	Balance
More RETIREMENT BENEFITS attached? <input type="checkbox"/> Yes <input type="checkbox"/> No		Total Retirement Benefits Values:				

Have any loans been taken out against any of these Retirement Benefits? Yes No
If so, describe: _____

F. LIFE INSURANCE (If more than 3 policies, continue on a separate sheet)
Are you making a non-marital claim? Yes No If yes, you must comply with Section IX below.

Policy 1:
Company: _____ Party Insured: _____
Beneficiary: _____ Term/Whole: _____
Policy #: _____ Valuation Date: _____ Cash Surrender Value: _____

Policy 2:
Company: _____ Party Insured: _____
Beneficiary: _____ Term/Whole: _____
Policy #: _____ Valuation Date: _____ Cash Surrender Value: _____

Policy 3:
Company: _____ Party Insured: _____
Beneficiary: _____ Term/Whole: _____
Policy #: _____ Valuation Date: _____ Cash Surrender Value: _____

More LIFE INSURANCE attached? Yes No **Total Cash Value:** _____

G. BUSINESS INTERESTS (If more than 3 businesses, continue on a separate sheet)
Are you making a non-marital claim? Yes No If yes, you must comply with Section IX below.

Name of Business & Owner: _____
Percentage of Ownership: _____ Type of Business: _____
Corporation, Sole Proprietorship, Partnership, Etc.: _____
Valuation Date: _____ Business Loan(s) Balance: _____ Value of Interest: _____

Name of Business & Owner: _____
Percentage of Ownership: _____ Type of Business: _____
Corporation, Sole Proprietorship, Partnership, Etc.: _____
Valuation Date: _____ Business Loan(s) Balance: _____ Value of Interest: _____